End of Year Reporting

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School Board Reporting Officials

Staff Changes

We are pleased to announce that Crystal Hughes will be assuming the role of School Board Team Manager effective November 1st. Crystal replaces Lisa Stivers who will continue to serve in a management role in ERCE. Crystal has more than 14 years of KRS experience, with over 2 years as an ERCE representative working directly with school boards.

November 15th Due Date

The End of Year (EOY) reports were included in your July 2019 monthly packet. These reports are generated using the information your agency submitted on the EOY file and identify employees who may need corrections or adjustments to their records.

You may receive up to four EOY reports:

1. Exception Report
2. Non-Participating Employees Report
3. Error Listing Report
4. Multiple Enrollment Report

Corrections or adjustments identified in the Exception, Error Listing, Multiple Enrollment and/or Non-Participating Employees Report are due by November 15th. If you have not already done so, please submit the necessary information as soon as possible to allow sufficient time for our staff to assist you with any issues you may encounter. If the appropriate corrections are not received by KRS by November 15th, any contributions associated with the identified employee accounts will be refunded to the employer and no service credit will be awarded to these members.

Questions?

If you have questions, please contact our School Board team at 1-888-696-8810.

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Please contact KRS, if you have questions.

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